



Apprenticeships in **Accountancy**

Intermediate // Advanced // Higher



As an apprentice you will expand and develop your knowledge and skills in accounting. The Intermediate Apprenticeship will cover a range of basic accounting practices and techniques. At Advanced level, you will be introduced to more complex accounting tasks such as maintaining cost accounting records and the preparation of reports and returns. The Higher Apprenticeship will teach you how to draft financial statements, manage budgets, evaluate financial performance and understand how to apply internal control and accounting systems.

What qualifications, experience or skills do I need?

The Intermediate Apprenticeship is suitable for individuals with no previous knowledge of accountancy, but GCSEs at grade A* to C (or equivalent) in English and Maths are asked for by employers when recruiting. At Advanced level, individuals should have existing knowledge of accounting practices or have completed the Intermediate Apprenticeship. The Higher Apprenticeship requires individuals to have existing knowledge of complex accounting tasks and to have completed the Advanced Apprenticeship.

What is the expected duration?

Intermediate – 12 months minimum

Advanced/Higher – 12-18 months

How will I be assessed?

You will complete a variety of computerised and paper-based assignments plus online and paper exams to demonstrate that you have the necessary knowledge and skills.

Progression from this Apprenticeship and future prospects

When you achieve the Higher Apprenticeship you can gain professional MAAT status with the Association of Accounting Technicians (AAT), become a chartered accountant, set up your own accountancy practice or study at university.

**Make the right choice.
Secure your future. Check us out.**

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